

CLOCH HOUSING ASSOCIATION LTD

Joint Housing & Property Services Sub-Committee and Finance & Corporate Services Sub-Committee Meetings

To be held at 6.00pm on Thursday 16 February 2023
in Cloch's offices and on MS Teams (Hybrid)


AGENDA

No	Item		Timings
Housing & Property Services Sub-Committee			
1.	Apologies & Declarations of Interest **	Chair	6.00pm to 6.05pm
2.	Minutes of Meeting held on 15 November 2022*	↓	↓
3.	Matters Arising & Outstanding Actions **	↓	↓
4.	End of Year Write Offs *	HofHS	6.05pm to 6.25pm
5.	Entitlements, Payments & Benefits *	↓	↓
6.	Annual Leasing Report **	↓	↓
7.	New Policies/Policy Reviews *		6.25pm to 6.35pm
7.1	ICHR Joint Allocations Policy – One Year Review	HofHS	6.35pm to 6.55pm
7.2	Alterations & Improvements – No 78	↓	↓
7.3	Adaptations – No 75	HofPS	
8.	Head of Housing Services Report **	↓	↓
9.	Head of Property Services Report ** (This report references the SHR Asset Management Guidance which is on the Board Portal)	↓	↓
10.	AOCB/Reflections	Chair	6.55pm to 7.00pm
Finance & Corporate Services Sub-Committee			
11.	Apologies & Declarations of Interest	Chair	7.00pm to 7.05pm
12.	Minutes of Meeting held on 29 November 2022 **	↓	↓
13.	Matters Arising & Outstanding Actions **	↓	↓
14.	ICT Report **	ICTM	7.05pm to 7.15pm
15.	ICT Delivery Plan 2023/24 *	↓	↓
16.	IT Disaster Recovery Plan 2022/23 *	↓	↓
17.	Quarter 3 Management Accounts *	FD	7.15pm to 7.35pm
18.	Audit Planning Letter & Fees *	↓	↓

* to be approved P presentation

** for noting

19. **Policy Reviews**

19.1	Privacy Notice – Staff *	HofCS	7.35pm to 7.40pm
20.	Finance Director’s Report **	FD	7.40pm to 7.50pm
21.	Health & Safety **	HofCS	7.50pm to 7.55pm
22.	Private & Confidential Staffing Report – possible update	CEO	7.55pm to 8.00pm
23.	AOCB & Reflections	Chair	

* to be approved P presentation
** for noting