

Finance & Corporate Services Sub-Committee

Tue 24 August 2021, 17:45 - 19:45

Agenda

17:45 - 17:45 **1. Apologies and Declaration of Interest**

0 min

Information *Chair*

17:45 - 17:45 **2. Minutes of 27th May 2021**

0 min

Decision *Chair*

 02 Minutes - 27 May 2021.pdf (5 pages)

17:45 - 17:45 **3. Matters Arising and Outstanding Actions**

0 min

Information *Chair*

 03 - Outstanding Actions and Matters Arising.pdf (1 pages)

17:45 - 17:45 **4. ICT Strategy**

0 min

Information *ICT Manager*


 04 ICT Update Report.pdf (5 pages)

17:45 - 17:45 **5. Management Accounts 2021 2022, Quarter 1**

0 min

Decision *Finance Manager*

 05.0 Report on Management Accounts 2021 2022 Q1.pdf (12 pages)

 05.1 Management Accs 2021 2022 Q1.pdf (15 pages)

17:45 - 17:45 **6. Policies for approval**

0 min

6.1. Fraud, Bribery & Corruption Policy

Decision *Finance Manager*

 06.1.0 Fraud, Bribery & Corruption Policy Review - Cover Paper.pdf (2 pages)

 06.1.1 CHA Fraud Bribery and Corruption - August 2021.pdf (20 pages)

 06.1.2 CHA Fraud Bribery and Corruption - Tracked Changes - August 2021.pdf (24 pages)

 06.1.3 Fraud Risk Assessment & Risk Register -16-8-21.pdf (10 pages)

6.2. ICT Password Policy

Decision *Finance Director*

 06.2.0 ICT Password Policy Review 2021 Covering Report.pdf (2 pages)

 06.2.1 ICT Password Policy Review 2021.pdf (5 pages)

6.3. Recruitment & Selection Policy

Decision Corporate Services Manager

- 📄 06.3.0 Recruitment and Selection Policy Covering Report.pdf (1 pages)
- 📄 06.3.1 Recruitment and Selection Policy.pdf (8 pages)

6.4. Salary Sacrifice Policy

Decision Corporate Services Manager

- 📄 06.4.0 Salary Sacrifice Policy Covering Report.pdf (1 pages)
- 📄 06.4.1 Salary-Sacrifice Policy.pdf (3 pages)

6.5. Remote & Hybrid Working Policy

Decision Corporate Services Manager

- 📄 06.5.0 Remote and Hybrid Working Policy Covering Report.pdf (2 pages)
- 📄 06.5.1 Remote and Hybrid Working Policy.pdf (7 pages)

17:45 - 17:45 7. Finance Director's Report

0 min

Information Finance Manager

- 📄 07.0 Finance Director Report.pdf (7 pages)
- 📄 07.1 Appendix 1) Finance & IT activities Q1 Review - 28-7-21.pdf (20 pages)
- 📄 07.2 Appendix 2) Planned Maintenance update.pdf (4 pages)
- 📄 07.3 Appendix 3) TC Young Libor blog 29 June 2021.pdf (2 pages)
- 📄 07.4 Appendix 4) Audit Contract Letter.pdf (1 pages)

17:45 - 17:45 8. Factoring Report

0 min

Information Finance Manager

- 📄 08 Factoring Recharge Report Quarter 1.pdf (6 pages)

17:45 - 17:45 9. Corporate Services Manager's Report

0 min

Information Corporate Services Manager

- 📄 09.0 Corporate Services Manager Report.pdf (3 pages)

17:45 - 17:45 10. Verbal Private & Confidential Staff Report

0 min

Information Corporate Services Manager

17:45 - 17:45 11. Health & Safety Verbal Update

0 min

Information Corporate Services Officer

17:45 - 17:45 12. Reflection

0 min

Discussion Chair

17:45 - 17:45 **13. AOCB**
0 min

Chair

17:45 - 17:45 **14. Date of Next Meeting: to be agreed**
0 min

Musgrove, Shonaid
12/15/2021 14:32:17