

Cloch Housing Association

Board Meeting

To be held on Tuesday 27 May 2025 at 6.00pm
online (Teams)

Bitesize training starts at 5.45pm

AGENDA

Pages 1 & 2

Item	Description	Pages	Resp	Timings
0.	Bitesize Training – Annual Return to the Charter ARC)	n/a		
1.	Apologies & Declarations of Interest	n/a	Chair	6.00pm – 6.05pm
	ITEMS FOR DECISION / APPROVAL			
2.	Minutes of the Meeting held on 25 March 2025 *	3-15	Chair	6.05pm - 6.15pm
2.1	Minutes of the H&PS Sub-Committee held on 06 May 2025 ** Link to Portal (A shortened version of the minutes will be uploaded on the website)	n/a		
3.	Matters Arising & Outstanding Actions **	16		6.15pm - 6.20pm
	REPORTS FOR APPROVAL			
4.	SHR ARC & Annual Stock Return (p)	17-24	DCSC	6.20pm – 6.30pm
4.1	Appendix 1 – Scottish Housing Regulator ARC Return– Important to read Link to Portal	n/a	↓	↓
4.2	Appendix 2 – ARC validation report from Scottish Housing Network, (SHN) – Link to Portal (Supplementary reading)	n/a		
4.3	Appendix 3 – SHR stock return – Important to read Link to Portal	n/a		
5.	2025/26 Post Year End Budget & 30 Year Financial Plan– including reviewed Planned Maintenance budget for 2025/26	25-34	FD	6.30pm – 6.40pm
5.1	5-Year Projections	35-38		
5.2	30-Year Cashflow & Covenants	39-40		
5.3	Updated Budget: 2025/26	41-42		
5.4	5-Year Planned Maintenance	43		
5.5	Planned Maintenance Cashflow 2025/26	44		
6.	5-Year Financial Projections – Scottish Housing Regulator 2025 Return	45-47	FD	6.40pm – 6.50pm
6.1	Return for Approval	48-53		
7.	2025/26 Business Plan Update & 2024/25 GAP Exceptions Report	54-60	CEO	6.50pm – 7.00pm

* for approval

(p) Presentation at Meeting

** for noting

8.	Q4 KPIs & Risk Register plus 2025/26 proposed KPIs	61-66	CEO	7.00pm – 7.10pm
8.1	Appendix 1 – KPI plus proposals breakdown	67-69		
8.2	Appendix 2 – Q4 performance video Link to Portal	n/a		
8.3	Appendix 3 – Q4 risk register	70-72		
	POLICIES – NEW / FOR REVIEW			
9.	Maximise Attendance Policy – Executive Summary	73-77	HOPC	7.10pm – 7.20pm
9.1	Maximising Attendance Policy – Link to Portal	n/a	↓	↓
9.2	Maximising Attendance Procedures – Link to Portal	n/a	↓	↓
10.	Procurement Policy – Executive Summary	78-83	DOA	7.20pm - 7.30pm
10.1	Procurement Policy - Link to Portal	n/a		
	ITEMS FOR NOTING			
11.	Internal Audit Outcome Report ^(p) (Consultant in attendance to present findings)	84-85	TIAA	7.30pm – 7.40pm
12.	Governance Update Report	86-92	CSM	7.40pm - 7.45pm
13.	Gifts, Hospitality & Donations Report	93-94	CSM	7.45pm - 7.50pm
	MEMBER APPLICATION – FOR APPROVAL			
14.	New member's application – Link to Portal	n/a	SCSO	7.50pm - 7.55pm
	STANDARD AGENDA ITEMS			
15.	Notifiable Events	n/a	SCSO	7.55pm - 8.00pm
16.	Health & Safety	n/a	SCSO	↓
17.	GDPR	n/a	SCSO	
18.	AOCB & Reflections - feedback can be sent to Chair if preferred		Chair	
	Date of Next Meeting – 24 June 2025			↓
	DEFERRED ITEMS			
	Board Members Induction		CSM	

* for approval

** for noting

^(p) Presentation at Meeting