

Cloch Housing Association

F&CS Sub Committee Meeting

To be held on Tuesday 26 November 2024 at 6.00pm
online (Teams) or **hybrid**

AGENDA

Item	Description		Timings
00	Chair & Vice-Chair Nominations	CEO	6.00pm – 6.05pm
1.	Apologies & Declarations of Interest	Chair	6.05pm – 6.15pm
2.	Minutes of the Meeting held on 03 September 2024 *	Chair	
3.	Matters Arising & Outstanding Actions **	Chair	
ITEMS FOR APPROVAL			
4.	Management Accounts – Quarter 2	FM	6.15pm – 6.35pm
5.	Treasury Report	FM	
6.	Membership of Homeless Network Scotland/ Blue Light Card Offer	SCSO	6.35pm – 6.50pm
7.	Christmas Closure & Public Holidays for 2025	SCSO	
8.	Policies – New/For Review		
8.1	Data Retention & Schedule (new)	SCSO	
ITEMS FOR NOTING			
9.	ICT Update	HIT&CS	6.50pm – 7.10pm
10.	Factoring Debt Recovery	FM	7.10pm – 7.20pm
11.	Corporate Services report	CSM	7.20pm – 7.35pm
12.	Notifiable Events – Standard Agenda Item	CEO	7.35pm – 7.40pm
13.	Health & Safety – Incident	SCSO	7.40pm – 7.45pm
14.	GDPR – Standard Agenda Item	SCSO	
15.	AOCB & Reflections	Chair	7.45pm – 7.55pm
16.	Date of Next Meeting - TBC	CEO	7.55pm – 8.00pm

* for approval

** for noting

(p) Presentation at Meeting

	Deferred Items: <ul style="list-style-type: none">• Remote & Hybrid Working Policy• HR report		
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* for approval
** for noting

(p) *Presentation at Meeting*