

Freedom of Information (Scotland) Act 2002 – Partial Release of Information

Subject: spend / usage of Covid-19 PPE items

Thank you for your request for information of 5th November 2020 which has been processed under the terms of the Freedom of Information (Scotland) Act 2002. Unfortunately, Cloch Housing Association is only able to meet part of your request. The information you asked for namely, 17 questions with regard to our spend on PPE, is released to you now in the format requested as per the below, where we hold the information.

Q1 Please provide the contact details for the person responsible in procurement for PPE. i.e. name and email address. If unable to provide individual name, please provide a general email for Procurement:

Answer 1: [redacted] office@clochhousing.org.uk.

Q2 Can you confirm if hand gel / hand sanitiser is being procured to combat Covid-19 and if so, can you please provide alcohol content and the sizes of bottles being purchased.

Answer 2: we have been purchasing gel/hand sanitiser.

Details: INEOS 50ml (personal use) Kills 99.9% germs/hospital grade ingredients (75/100g) Ethanol
Supernova germ protection Foam dispensers and tubs of wipes located throughout the office

Q3 In respect of Q2, can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. 100ml, 236ml, 500ml and 5L

Answer 3:

- 100ml = 40
- Dispensers = 2 x 5ltr

Q4 In respect of Q3, can you please confirm the estimated monthly spend on each of the sizes i.e. 100ml, 236ml, 500ml and 5L

Answer 4:

- £48 – 100 ML
- £70 - 5l tubs

Q5 Please provide the name of the company(s) currently supplying Hand Gel

Answer 5: EPD Hygiene

Q6 Can you confirm if Nitrile Gloves EN455 is being procured to combat Covid-19 and if so can you please provide the sizes of gloves being purchased i.e. small, medium, large, extra large

Answer 6: We have 3 different makes and sizes to accommodate all staff

- Dermaguard powder free medical gloves blue nitrile latex free Medium
- Gompels.co.uk latex powder free in large
- Aurelia Nitrile powder free XL

Q7 In respect of Q6, can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. small, medium, large, extra large

Answer 7:

- Medium x 10
- Large x 4
- XL x 4

Q8 In respect of Question 7, can you please confirm the estimated monthly spend on each of the sizes i.e. small, medium, large, extra large

Answer 8:

- Medium - £ 70
- Large – £28
- XL - £28

Q9 Please provide the name of the company(s) currently supplying Nitrile Gloves

Answer 9: Bookers and EPD Hygiene

Q10 Can you confirm if Type IIR Face Masks is being procured to combat Covid-19

Answer 10: The masks do not have Type IIR on the box.

Q11 In respect of Question 10, can you please confirm the estimated usage on a monthly basis of Type IIR Face Masks

Answer 11: None, since the type is not IIR

Q12 In respect of Question 11, can you please confirm the estimated monthly spend on Type IIR Face Masks

Answer 12: none, since the type is not IIR

Q13 Please provide the name of the company(s) currently supplying Type IIR Face Masks

Answer 13: EPD Hygiene

Q14 Can you confirm if Alcohol Antibacterial Wipes is being procured to combat Covid-19

Answer 14: Supanova sanitising wipes

Q15 In respect of Question 14 can you confirm the sizes currently being procured i.e. Tub of 100 and or Tub of 500.

Answer 15: we currently provide the wipes in tubs of 200.

Q16 In respect of Q15 can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. Tubs of 100 and Tubs of 500 Alcohol Antibacterial Wipes

We only ever made one purchase in July and these have lasted since then.

Q17 In respect of Question 16, can you please confirm the estimated monthly spend on Tubs of 100 and Tubs of 500 Alcohol Antibacterial Wipes

We only ever made one purchase in July and these have lasted since then.

Your right to seek a review

If you have made a request and are unhappy with the response from us (or have not had a response), you have the right to request a review from us. You can do this by writing to:

Cloch Housing Association, 19 Bogle Street, Greenock, PA15 1ER Email: office@clothhousing.org.uk
Please

a note:

- Your request must be in a recordable format (email, letter, audio tape etc.)
- You have 40 working days upon receipt of this letter to ask for a review.
- You will receive a full response to your review request within 20 working days of its receipt.
- Please quote the reference number above in any future communications.

Appealing to the Commissioner

If you have already been through the two steps of making your request and requesting a review and are still not happy, you can appeal to the Scottish Information Commissioner

You must submit your complaint to the Commissioner within 6 months of receiving our review response.

You can request an appeal by accessing the **Online Appeal Service** on the Commissioners' website. This is the best way to make an appeal, it provides help in real time and collects exactly what the Commissioner needs so they can investigate your case quickly.

Click [here](#) to access the online appeal service.

www.itspublicknowledge.info/Appeal

If you don't wish to appeal online, you can contact the Commissioner. Your appeal must be in a format that can be kept for future use, e.g. in writing, by email or a recording on an audio or video tape.

Send your appeal by email

If you want to send your appeal by email, you should send your email to enquiries@itspublicknowledge.info

Send your appeal by post

If you want to send your appeal by post, you should send your letter to:

Office of the Scottish Information Commissioner

Kinburn Castle

Doubledykes Road

St Andrews

Fife

KY16 9DS

If you need help making an appeal you can contact the Commissioner's Office:

E-mail: enquiries@itspublicknowledge.info

Telephone: 01334 464610

You can find further information on making an appeal on the Commissioner's website. Click [here](#).

Website www.itspublicknowledge.info

Further information about your rights and accessing information is available on our website here: www.clothhousing.org.uk/FOI

Yours sincerely,